



MEAL SERVICE ADDENDUM

Mitigation strategies:

- Minimize person-to-person contact
- Maintain cohorts of students
- Minimize transactions with physical currency
- Streamline food delivery to decrease lines and waiting time.

Meals:

Schools will be offering options for breakfast and for lunch each day for all in-school and remote learners. Meal choices are a limited selection to start the school year at all schools. We will not be offering a la carte items at the beginning of the school year. We are hoping to broaden our offerings as the year progresses. For our remote learners, meals are available only for a once a week pick-up of 5 days of breakfasts and lunches in a Grab-n-Go format.

Menus:

Monthly Menus for all schools are available at www.easthaddamschools.org under the food service tab.

Meal Prices:

- Meal prices are the same as last year
- | | | |
|--------------------------|------------------|--|
| All Schools Breakfast: | \$1.60/Full Pay | \$0.30/Reduced Price - Eligible |
| Elementary School Lunch: | \$3.00/Full Pay | \$0.40/Reduced Price - Eligible |
| Middle School Lunch: | \$3.25/Full Pay | \$0.40/Reduced Price - Eligible |
| High School Lunch: | \$3.50/Full Pay | \$0.40/Reduced Price – Eligible |
| Remote Learner – Weekly | \$23.00/Full Pay | \$3.50/Reduced Price – Eligible (based on a 5-day school week) |

Ordering Online System:

We are asking all parents to set up online accounts with MyPaymentsPlus. This online portal is completely free to sign-up and will allow parents to manage their students meal service accounts and pre-order meals. This online portal is simple to use and can also be accessed through a smart phone app. You will need your student's school ID to set up an account.

Ordering Process:

Log onto MyPaymentsPlus and go to Activities Form for Student Meal Ordering.

Remote Learners:

The option for remote learners to order meals is limited to a once a week pick up of 5 breakfast and lunches. Using the MyPaymentPlus Remote-Learner Order Form, simply choose either Yes/No, no later than 7:00am on the Monday of the pick-up week. There are no daily options for these meals.

Pick-up is scheduled at 4:00 PM on the first day of the school week at the high school. The person picking up the pre-ordered meals will be required to provide the name of the student.

In-Person Learners:

Place your order for each day that you are purchasing food:

Each day will offers the following Options:

- Breakfast: Yes/No
- Lunch: Option 1, Option 2, Option 3 (Please reference the monthly school menus)
- Milk: Regular/Chocolate/None
- Side Salad: yes/no



Preferred Ordering Method

Place orders for the week (Monday – Friday) by each Monday morning at 7:00am. You have the ability to order for the entire month as well. This pre-ordering method best supports our cafeteria staff and planning.

Order Alternate #1 (In-school learners only)

Orders can be placed on the same day online through MyPaymentsPlus if done before 7:30am.

Order Alternate #2 (In-school learners only)

If necessary, it is possible to request a meal after 7:30 AM on the same day of the order by contacting the school offices. Due to the preparing of food that is required during this time, an alternate meal may need to be provided to accommodate late orders.

Payments:

We are strongly encouraging families to use the online MyPaymentsPlus for all meal payments. The online portal will allow you to add funds to your student's accounts for any amount and as often as you want. You may also have the option to set up to have alerts sent to you when your funds are getting low. For the months of September through December 31, 2020, the normal credit card 3% payment fee for using this service has been waived.

Alternate Payment:

Checks will be accepted at the central office if payment online is not possible.

Charging Procedure:

Even though you are pre-ordering your student meals (weekly or monthly) in advance, your student's lunch accounts do not get charged until the meal is actually served. If your student is absent on a day they had a pre-ordered meal, they will not be charged for that meal.

Assistance as needed:

If you are unable to access the MyPaymentsPlus portal, please contact your school offices for an alternate method to order meals in advance.

The State of Connecticut offers Free and Reduced meals to eligible families. Please visit www.easthaddamschools.org and click on the Food Services Tab/Free & Reduced Information. If you have questions on the Free & Reduced program offered at East Haddam Public Schools please reach out to Donna Macdonald at 860-873-5090 or donna.macdonald@easthaddamschools.org

Information on the East Haddam Public Schools Food Service Program can be directed to:
Laura Cardinal, Food Services Director
860-873-5090
Laura.cardinal@easthaddamschools.org